Step-by-step instructions for parents

Don't worry — it's easier than it sounds. Follow these steps one by one and you'll be done in a few minutes.

BEFORE YOU START, YOU'LL NEED

- A Google account (if you use Gmail, you already have one)
- Your child's video on your phone or computer
- About 10–15 minutes

ON A COMPUTER

1. **Go to YouTube**
   Open your web browser, go to **youtube.com** and sign in with your Google account.

2. **Start uploading**
   Find the camera icon with a **+** sign at the top right of the screen. Click it and choose **'Upload video'**.

3. **Choose the video**
   Find your child's video on your computer and click it to select it.

4. **Give it a title**
   While the video uploads, type your child's **name, surname, section, grade and province** as the title.
   Example: Hanlie van der Merwe, Section A, Inexperienced, Gr 5, Gauteng

5. **Set visibility — important**
   Find the **'Visibility'** section. You'll see three options. Choose only the middle one: **'Unlisted'** (see the table below).

6. **Publish**
   Click the **'Publish'** button. Wait for the circle to finish spinning — then your video is uploaded.

7. **Copy the link**
   YouTube shows you a link like **https://youtu.be/xxxxxxxx** — copy it.

8. **Submit the link**
   Send the link via the **unique personal email link** that KANSVATTER sent you — before your province's deadline.

ON A SMARTPHONE

1. **Open YouTube**
   Open the YouTube app and sign in.

2. **Start uploading**

Tap the **+** icon at the bottom of the screen and choose **‘Upload video’**.

3 **Choose the video**
Choose your child’s video from your photo gallery.

4 **Give it a title**
Type your child’s **name, surname, section, grade and province** as the title.
Example: Hanlie van der Merwe, Section A, Inexperienced, Gr 5, Gauteng

5 **Set visibility**
Tap **‘Visibility’** and choose **‘Unlisted’**.

6 **Upload and submit**
Tap **‘Upload’**, wait for it to finish, copy the link and send it via your **unique personal email link** that KANSVATTER sent.

WHICH VISIBILITY SETTING SHOULD I CHOOSE?

Setting	Who can watch?	Should I use it?
Public	The whole world	**No** — anyone on the internet can find it.
Unlisted ✓	Only people with the link	**Yes — this is what you want.** Only the adjudicators can watch.
Private	Nobody (only you)	**No** — the adjudicators won’t be able to watch it.

IMPORTANT REMINDERS

- ✓ Choose **UNLISTED** — not Public, not Private.
- ✓ Submit the **LINK** via your unique email link — not the video file itself.
- ✓ Click the link yourself to confirm it works before you submit it.
- ✓ Check the KANSVATTER website for your province’s specific deadlines.
- ✓ Each item your child is entered for has its own unique email link.

Need help?
Don’t stress! Send a WhatsApp message to Petrus Jacobs:
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